

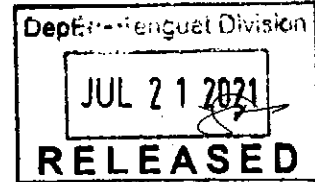


Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

July 21, 2021

DIVISION MEMORANDUM

No. 285, s. 2021



TO: Curriculum Implementation Division
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

SUBJECT: COMPLIANCE TO REQUIREMENTS AND SUBMISSION OF DOCUMENTS AND ATTACHMENTS OF 2021 THIRD QUARTER SEAMEO INNOTECH QUALIFIED SCHOLARS

1. Pursuant to Regional Memorandum no. 297, s. 2021 re Addendum to RM No. 255, s. 2021, this office calls the attention of identified SEAMEO Innotech qualified scholars (Enclosure 1) to complete and submit to the Division Personnel Development Committee thru the Human Resource Development Section ALL documents and attachments needed for the application.
2. All nominees (Enclosure 1) shall register through the following links on or before 5:00 p.m. of July 23, 2021. Kindly coordinate with the assigned book keeper in your school (school nominees) or Budget Officer (Division Office Nominees) on the date to be indicated in the promissory note / letter that must be attached in the link if payment for the course fee has not been made on or before the due date.
 - a. GURO21 Course 1 – <https://bit.ly/GC1CARBO3>
 - b. GURO21 Course 2 - <https://bit.ly/GC2CARBO2>
 - c. TEACHeXCELS - <https://bit.ly/TCARBO3>
 - d. SUPEReXCELS - <https://bit.ly/SCARBO2>
 - e. LEADeXCELS – <https://bit.ly/LCARBO1>

3. The payment shall be made through SEAMEO Innotech's BDO Account Number with the following details and course fees:

BDO Account Name: SEAMEO INNOTECH
 BDO Account: 407 – 0015 – 720

| Course | Reference Code | Course Fee | Transaction Fee | Total Amount |
|----------------------------|----------------|------------|-----------------|--------------|
| GURO21 Course 1 Batch 3 | GC1CARBO3 | 6,000.00 | 20.00 | 6,020.00 |
| GURO21 Course 2 Batch 2 | GC2CARBO2 | 6,500.00 | 20.00 | 6,520.00 |
| TEACHeXCELS Batch 3 | TCARBO3 | 10,000.00 | 20.00 | 10,020.00 |
| LEADeXCELS Batch 1 | LCARBO1 | 10,000.00 | 20.00 | 10,020.00 |
| SUPEReXCELS Batch 2 | SCARBO2 | 15,000.00 | 20.00 | 15,020.00 |





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4. As per SEAMEO policy, once the learner is assigned to a particular class, they are considered fully enrolled. While they can drop the course, they will still be required to pay the full course fee.
5. The link for the orientation was sent to the email address of nominees/ learners (Enclosure 1) scheduled on August 2. Classes will begin on the week of August 9 to 15, 2021, depending on the specific class schedule given per course.
6. The following shall be submitted to the PDC thru the HRDS on or before July 27, 2021. These documents are also in compliance to budget, accounting, and auditing rules and regulations.
 - a. Scholarship Contract (Enclosure 2)
 - b. Latest / updated PDS;
 - c. Service Record;
 - d. Scholarship Application form (Enclosure 3); and
 - e. Letter of Recommendation from the Immediate Supervisor.
7. For guidance and immediate compliance.

GLORIA B. BUYA-AO
Schools Division Superintendent

//hrds/sgod/xdk



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**Enclosure 1: COMPLIANCE TO REQUIREMENTS AND SUBMISSION OF DOCUMENTS AND ATTACHMENTS OF 2021
 THIRD QUARTER SEAMEO INNOTECH QUALIFIED SCHOLARS**

| NAME | SEX | SCHOOL | SCHOOL HEAD | POSITION | COURSE PREFERENCE |
|-----------------------------|--------|--------------------------------------|---------------------------|-------------------------------|--------------------|
| ELEMENTARY | | | | | |
| TINA A. ATAS | Female | TABA-AO-MARCOS ELEMENTARY SCHOOL | ONOFRE D. LIMPAYOS | Teached II | GURO 21 - Course 1 |
| JEVERLY P. POSAYEN | Female | TABA-AO - MARCOS ELEMENTARY SCHOOL | ONOFRE D. LIMPAYOS | Teacher I | GURO 21 - Course 1 |
| LIZA C. ALIBIO | Female | GASAL BARRIO SCHOOL | DOROTEO B. CADLEY | Teacher III | GURO 21 - Course 1 |
| JULIET P. METLIA | Female | GASAL BARRIO SCHOOL | DOROTEO B. CADLEY | Teacher II | GURO 21 - Course 1 |
| MARY MARCOS KILONGAN | Female | GASAL BARRIO SCHOOL | DOROTEO B. CADLEY | Teacher I | GURO 21 - Course 1 |
| JUDY ANN K. BOLAYO | Female | BENGUET SPECIAL EDUCATION CENTER | REGINA D. SARMIENTO | TEACHER I | GURO 21 - Course 1 |
| MARSHA D. BALAGSA | Female | BANGEN ELEMENTARY | GLORIA A. HILARIO | TEACHER 1 | GURO 21 - Course 1 |
| HAZEL A. DIGMAYO | Female | BANGEN ELEMENTARY SCHOOL | GLORIA A. HILARIO | TEACHER 1 | GURO 21 - Course 1 |
| SUSAN P. DOKEY | Female | LA TRINIDAD CENTRAL SCHOOL | SHIRLEY M. COMILA | TEACHER III | GURO 21 - Course 1 |
| JANICE M. MALIONES | Female | TAWANGAN ELEMENTARY SCHOOL | ARNULFO S. PUDDOS | Teacher I | GURO 21 - Course 2 |
| WILA REA F. SALLY | Female | TAWANGAN ELEMENTARY SCHOOL | ARNULFO S. PUDDOS | Teacher I | GURO 21 - Course 2 |
| LYNDEN E. OLAS | Female | PIDILE ELEMENTARY SCHOOL | AGUSTINA S. MENDOZA | Teacher 3 | GURO 21 - Course 2 |
| MARIVIC S. ABLUYEN | Female | BANGAO ELEMENTARY SCHOOL | GLORIA A. HILARIO | Teacher 1 | GURO 21 - Course 2 |
| RHOSA C. MENDOZA | Female | KIWENG ELEMENTARY SCHOOL | GLORIA A. HILARIO | TEACHER 1 | GURO 21 - Course 2 |
| JESSICA A. KELLY | Female | BALIILI ELEMENTARY SCHOOL | ASIAN S. CANUTO | TEACHER III | GURO 21 - Course 2 |
| JOCELYN R. BUMANGHAT | Female | CAMP 4 ELEMENTARY SCHOOL | JOEL P. BEGSENG | Teacher III | GURO 21 - Course 2 |
| LAILA M. ATOS | Female | KIWENG ELEMENTARY SCHOOL | GLORIA A. HILARIO | TEACHER 1 | GURO 21 - Course 2 |
| MARY DON D. PALBERAS | Female | Bokod Central School | Emilyn E. Medina | Teacher I | GURO 21 - Course 2 |
| ELVIRA B. TAMILAN | Female | Karao Elementary School | Emilyn E. Medina | Teacher II | GURO 21 - Course 1 |
| JANICE C. SUMALI | Female | Bokod Central School | Emilyn E. Medina | Teacher III | GURO 21 - Course 2 |
| ELLAMAE U. PENG-AS | Female | DON PULAS ELEMENTARY SCHOOL | Franklyn B. Flanza | Teacher 3 | GURO 21 - Course 2 |
| JUNIOR HIGH SCHOOL | | | | | |
| CLIFFORD E. ABANCE | Male | BENHS ANNEX-PUGUIS | WINNE FREDA DOMEREZ | Teacher III | GURO 21 - Course 1 |
| MARIA CATHERINE C. LADAO | Female | KAPANGAN NATIONAL HIGH SCHOOL | DONAVILLE E. BISTID | TEACHER III | GURO 21 - Course 2 |
| JAY L. LEON | Male | SABLAN NATIONAL HIGH SCHOOL-MAIN | MILDRED V. SEPULCHRE | TEACHER 1 | GURO 21 - Course 1 |
| DENIS D. DINANGWATAN | Male | TALOY SUR NATIONAL HIGH SCHOOL | LEONARDO B. DELIAS | Teacher 1 | GURO 21 - Course 1 |
| LILIAN T. BEJAR | Female | BENGUET NATIONAL HIGH SCHOOL - MAIN | NESTOR O. DALAY-ON, PH.D. | Teacher I | GURO 21 - Course 1 |
| MARICIL B. AMPARO | Female | ADAQAY NHS EXTENSION-ABUCOT | WILBER G. GONDALES | Teacher II | GURO 21 - Course 2 |
| PATRICIA P. NGAOSI | Female | Sinipsip National High School-Main | Vicenta C. Danigos | Teacher III | GURO 21 - Course 2 |
| WILMA G. GASPAR | Female | Sinipsip National High School Main | Vicenta C. Danigos | Teacher 1 | GURO 21 - Course 1 |
| JANICE S. DIONISIO | Female | TALOY SUR NATIONAL HIGH SCHOOL | LEONARDO B. DELIAS | Teacher III | GURO 21 - Course 2 |
| SENIOR HIGH SCHOOL | | | | | |
| AGUSTA Q. BABAN | Female | ADAQAY NHS EXTENSION-ABUCOT | WILBER G. GONDALES | Teacher II | GURO 21 - Course 2 |
| JERRILYN G. MALADO | Female | BENGUET NATIONAL HIGH SCHOOL - MAIN | NESTOR O. DALAY-ON, PH.D. | Teacher II | GURO 21 - Course 1 |
| IMMA CONCEPTION M. DAGLINES | Female | BENGUET NATIONAL HIGH SCHOOL - MAIN | NESTOR O. DALAY-ON, PH.D. | Teacher II | GURO 21 - Course 1 |
| JOSEPHINE C. SAB-IT | Female | SABLAN NATIONAL HIGH SCHOOL-MAIN | MILDRED V. SEPULCHRE | Teacher I | GURO 21 - Course 1 |
| Lory Ann Q. Ayadi | Female | Bokod National High School-Main | Junaria S. Dio-al | Teacher II | GURO 21 - Course 1 |
| BRYAN S. OLOD | Male | Sablan National High School - Main | Mildred V. Sepulchre | Senior High School Teacher II | GURO 21 - Course 1 |
| JOY S. GUANZO | Female | Sinipsip National High School - Main | Vicenta C. Danigos | Teacher II | GURO 21 - Course 1 |
| Ditas L. Canuto | Female | ADAQAY NHS EXTENSION-ABUCOT | WILBER G. GONDALES | Teacher II | GURO 21 - Course 1 |

| NAME | SEX | SCHOOL | PSDS | POSITION | COURSE PREFERENCE |
|--------------------------------|--------|--|-------------------------------------|--|--------------------------|
| ELEMENTARY | | | | | |
| JENNETH M. BASTIAN | Female | Kabayan Barrio ES CAMILO LUCABEN ELEMENTARY SCHOOL | SIMON T. BACKIAN Molly M. Ablaza | School Principal 1 School Principal 4 | TEACHxCELS TEACHxCELS |
| FERNANDO C. BAGAYAO | Male | Sinipsip National High School- Main | LUDINIA A. SANO-AN, EdD | School Principal 3 | TEACHxCELS |
| SECONDARY (JHS AND SHS) | | | | | |
| VICENTA C. DANIGOS | Female | | | | |

| NAME | SEX | SCHOOL | IMMEDIATE SUPERVISOR | POSITION | COURSE PREFERENCE |
|---------------------|------|--------------------------|-------------------------|--------------------|-------------------|
| ELEMENTARY | | | | | |
| ASIAN S. CANUTO | Male | Balili Elementary School | DELAROSA V. DELMAS, EdD | School Principal I | LEADxCELS |
| RODRIGUEZ L. BELINO | Male | SDO Benguet | RIZALYN A. GUZNIAN | EPS II | SUPERxCELS |



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Department of Education
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Enclosure 2: COMPLIANCE TO REQUIREMENTS AND SUBMISSION OF DOCUMENTS AND ATTACHMENTS OF 2021
 THIRD QUARTER SEAMEO INNOTECH QUALIFIED SCHOLARS

SCHOLARSHIP SERVICE CONTRACT

The Government of the Philippines through the **Department of Education- Schools Division of Benguet** represented by **GLORIA B. BUYA-AO** with principal office at **Wangal, La Trinidad, Benguet** herein referred to as the **GRANTOR**;

_____ of legal age, Filipino, single / married, presently residing at
 (Name of Grantee)
 _____ hereinafter called the **GRANTEE**; and
 (Address of Grantee)

_____ of legal age, Filipino, single / married presently residing at
 (Name of Guarantor)
 _____ hereinafter called the **GUARANTOR**.
 (Address of Guarantor)

WITNESSETH:

This pursuant to the provision of E.O. 129 as amended and in consideration of the Grant and acceptance by the **GRANTEE** of a scholarship / fellowship / training award to undergo on official time a program entitled _____ from _____ to _____, the **GRANTEE** hereby agrees to fulfill the following terms and conditions:

1. That the Grantee shall keep up with the standards of scholarship award;
2. That the Grantee shall conduct him / herself in a manner as not to bring disgrace or dishonor to him / herself and / or his / her country;
3. That the Grantee shall submit to the head of his / her Office and to the Personnel Development Committee (PDC) at the end of each term, his/her official transcript of grades, certificate of performance or its equivalent;
4. That if there is sufficient reason for the extension of the Grantee's original scholarship/ training / award, he / she shall submit a formal request to the Schools Division Superintendent with justification and recommendation from the School he / she has enrolled in for at least six (6) months prior to the expiration of his / her travel authority / validity of the passport. It is understood that approval of the extension shall be made only upon the approval of the Regional Director and upon execution of the Grantee's execution of a supplementary training / scholarship contract covering the extension period;
5. That the Grantee shall submit to his / her Office through the PDC a completion report on his / her training / scholarship within sixty (60) days after his / her return to duty;
6. That the Grantee shall serve his / her Agency for the period of two (2) years as exigencies of service;



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7. That the Grantee accepts the value of the following:

| | |
|---|----------|
| A. Transportation | P |
| B. Tuition Fees & other fees | P |
| C. Salaries, other emoluments & adjustments | P |
| TOTAL | P |

8. That should the Grantee fail to comply with the foregoing conditions through his / her fault or willful neglect, resignation, voluntary retirement of other causes within his / her control, he / she shall refund to his / her Office the amount defrayed by the Philippine Government and the Sponsor.

IN WITNESS THEREOF, we have set our hands this _____ day of _____, 2021 at _____

 Schools Division Superintendent

 Grantee

 Guarantor

ACKNOWLEDGEMENT

REPUCLIC OF THE PHILIPPINES)
 CITY OF _____) s.s

BEFORE ME, this _____ day of _____, _____ in the City of _____ and _____, with Residence Certificates No. _____, issued on _____ at _____ respectively, known to me to be the same persons who executed the foregoing instrument and the acknowledged to me that the same is their free act and deed.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____

